



## ToR for Junior NKE Title of ToR: Forestry expert

### 1. Background

A Particip GmbH led Consortium has been contracted to implement the project “Supporting the reforms in Forestry in North Macedonia”, NEAR/SKP/2022/EA-RP/0036.

The overall objective of this action is to facilitate the implementation of EU related strategies, policies and acquis in order to boost sustainable development of the Forestry sector in the country. Furthermore, the project is to support the efficient and effective use of available assistance under IPA II 2019 Action programme - EU supports Rural Development and Competitive Sustainable Agriculture.

The specific objectives of the contract are to provide assistance to MAFWE to progress in the reforms in the forestry sector including strategic, legal, institutional and entrepreneurial frameworks, as well as development of informational and other tools for sustainable forest management.

Altogether, Key and Non-Key Experts (NKEs) serve the purposes of this project set as follows:

- Component 1: Drafts of the two specific forestry legislation (Forest Agency Law and Forest Company Law), drafts of a number of the secondary forest legislation (rulebooks), drafts of two Governmental regulations, draft of the forest-related IPARD III programme component with the guidelines for applicants, concept and results of monitoring the implementation of the adopted strategic and legal framework documents; recommendations for improvement of the adopted strategic and legal framework.
- Component 2: Developed technical and economic backgrounds and strategic plans for establishing the Forest Agency and restructuring and transformation of PENF (into state-owned company of limited liability) and build technical capacities of the forestry professionals of the existent and new forestry institutions / organisations.
- Component 3: Upgraded existent forest information systems and databases, introduced and adapted certain new databases and established a (web-based) Integrated Forest Information system (IFIS), and built technical capacities for its use - as a precondition for efficient management with forests and prevention of illegal harvesting.
- Component 4: Developed inventory (National Forest Inventory at pilot level) and planning instruments (Plan for Sustainable Development of Forests), developed methodologies for forest management planning and for mapping of forest functions, developed guidelines for sustainable and close-to-nature forest management, improved tools for prevention of forest damages, developed concept and criteria for forest biodiversity conservation; sustainability of forest management assessed through forest certification and a multi-site certificate for the selected (best) state forest management units under Public Enterprise National Forests issued.

### 2. Objective and purpose of the short-term mission

The overall objective of this assignment is to contribute to the achievement of project planned results. The specific purpose of the JNKE – Forestry expert is to assist KE1, KE2 and the Project Team, by contributing to the implementation of Activities I.1, I.2, I.3 and I.4.





### 3. Table of Activities/allocated WDs

Project Activity No.	NKE Activity Description	No. of WDs allocated
I.1	Supporting the preparation of the concept and monitoring of the implementation the forestry policy documents (Strategy for Sustainable Development of Forests, new Forest Law and National Forestry Programme). Assisting in elaboration recommendations for the legal documents (SSDF, new FL and NFP)	4
I.2	Assisting the exchange of data and information with stakeholders within the institutions and via electronic sources for communication and preparing database.	1
I.3	Assisting in drafting secondary legislation for transposition of Forest Law Enforcement, Governance and Trade (FLEGT) and EU Timber Regulations.	2
I.4	Supporting the development of forest-related component of IPARD III programme (2023-2027) including the forest-related rural development measures and guidelines for applicants.	2
Total WDs allocated:		9

If relevant, the JNKE expert shall also perform other ad hoc tasks and activities relevant to his/her background, identified in the process of project implementation.

The expert will ensure that meetings are appropriately documented. He/she is expected to work closely with other project experts. All documentation/correspondence/presentations shall respect the EU visibility guidelines, as provided to the expert by Project Office.

### 4. Expected Outputs

1. Contribution to gathering information and in elaborating improvements in the Forest policy documents (long-term Strategy for Sustainable Development of Forestry (SSDF), the new Forest Law and the National Forestry Programme (NFP));
2. Contribution to elaboration of monitoring mechanism for implementation the legislative documents (SSDF, new FL, NFP);
3. Contribution to the preparation of secondary legislation (rulebooks) for transposition of Forest Law Enforcement Governance and Trade (FLEGT) and EU Timber Regulations and guidelines for forest-related measures under IPARD III Programme.

### 5. Duration, sequence and location:

Indicated period of implementation: May 2023 – until the end of project implementation (included in the project contract and its addenda). The actual starting date will be after written approval issued by the Contracting Authority.

Duration: maximum 9 working days.

Location: Skopje (operational base of the Contract), and other parts (possible missions) of the Republic of North Macedonia.

### 6. Reporting

- a. Provide Time sheets related to her/his actual work performed;
- b. Provide inputs into the project reporting as requested by the Team Leader.



## 7. Expert profile

The JNKE - Forestry expert is required for the job with the following qualifications and skills.

### A. Qualifications and skills:

- University degree in Forestry or in any other relevant field or in its absence 3 years above the required general professional experience;
- Excellent command of English;
- Excellent communication skills;

### B. General professional experience:

- At least 3 years of relevant professional experience in the field of environment or any other relevant areas in the EU member states and / or EU candidate countries.

### C. Specific professional experience:

- At least 2 years of relevant professional experience in forestry and/or environmental policies and/or rural development programmes;
- Experience in environment related projects and tasks will be considered an asset;
- Knowledge of the national legislation, government and public administration will be an asset.

Civil servants and other staff of the public administration, of the partner country or of international/regional organisations based in the country, shall only be approved to work as experts if well justified. The justification shall include information on the added value the expert will bring as well as proof that the expert is seconded or on personal leave.

Experts must be independent and free from conflicts of interest in the responsibilities defined by the Terms of Reference.

## 8. Performance indicators

The indicators reflecting the STEs performance are: timely presentation of results and outputs, quality of documents and reports to be provided to the Team Leader, the Beneficiary and the Contracting Authority.

## 9. Evaluation of work

Performance of the task will be assessed by the KE1: Team Leader.

